

Government Berthing Eligibility Certificate

Privacy Act Statement

Authority: 5 U.S.C. Section 301, Department Regulations.

Purpose: To identify SELRES personnel eligible for government provided berthing during the performance of multiple drills.

Disclosure is mandatory. Information is required to determine and ensure only eligible personnel are provided government berthing.

Last Name: _____ First Name: _____ MI: _____ UNIT _____

Rank/Rate: _____ SSN: _____

Home Address: _____ Home Phone: _____

_____ Work Phone: _____

One-way Commuting Distance from Home address to Drill Site: _____

Acknowledgment of Eligibility:

Ref: (a) COMNAVRESFOR P4000.1, SECTION 5

(b) COMNAVRESREDCOMREGONEINST 11103.2

1. All berthing requests are to be received at REDCOM FOUR Logistics Department not later than 30 days in advance of the date lodging is required. If cancellation is unavoidable, the individual reservist is responsible for contacting the Logistics Department no later than three (3) days prior to the date of requested berthing to avoid a charge for a no show.
2. Reimbursement for self-acquired berthing in NOT authorized unless prior approval is granted by the Reserve Activity Commanding Officer.
3. In return for being provided government berthing, I shall satisfactorily complete a minimum of 8 hours of Inactive Duty for Training (IDT) the following day, excluding mealtime.
4. Chargeable services are NOT authorized to be billed to the government. Payment for chargeable services is my responsibility to pay. Chargeable services include room services, bar tabs, telephone calls, in-room pay TV/movies, valet, etc.
5. Failure to comply with government provided berthing policies per reference (a) and (b) may result in suspension/revocation of eligibility and disciplinary action.

Signature: _____ Date: _____

Eligibility Validation

Validated one-way commuting distance: _____

Validated by: _____

Eligibility - () Approved
() Disapproved

Approving Official Signature

Date